



**Position Title:** IT Programmer

**Department:** IT

**Reports to:** IT Supervisor

### **Primary Functions**

This position involves developing new applications while supporting legacy applications, including implementations and customizations for clients.

### **Objectives**

Our business applications include web-based benefit enrollment and administration, back-office client support, billing, reporting, HIPAA and COBRA notifications, and electronic data exchange with clients and insurance carriers.

### **Major Responsibilities**

Programming with solid experience in:

- Microsoft Technologies
- VB6, VB.Net, ASP, ASP.Net and/or C#
- SQL Server

### **Requirements**

- At least 2 years experience programming in a Microsoft environment *required*.
- Solid experience with SQL Server *required*.
- Experience with MS Access, Crystal Reports, and/or SQL Reporting Services desired.
- Must be able to juggle multiple assignments and deliver on schedule.
- Excellent analytical skills are critical. Must have good verbal and written communications skills.
- Familiarity with employee benefits or other insurance applications very helpful.